



MERIDIAN TECHNOLOGY CENTER

April 1, 2024

FINAL AGENDA

TO: Meridian Technology Center Board of Education

FROM: Doug Major, Superintendent/CEO

SUBJECT: Regular Monthly Board Meeting, 12:00 p.m., Tuesday, April 2, 2024,
Room A101, Meridian Technology Center, 1312 South Sangre Road, Stillwater,
Oklahoma

The Board will meet for a reception at 11:00 a.m. in honor of Dr. Joe Williams in The Terrace as he retires from the board. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the board of education meeting.

1. Call to order, roll call, and establish a quorum.
2. Pledge of Allegiance Joe Williams
3. Introduction of those present (President will ask the audience to introduce themselves)
4. Reports, Presentations and Comments from the Audience (as per Policy B109-A)
5. Superintendent's Reports and Anticipated Discussion by Board and Staff
6. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Minutes of the March 28, 2024, special meeting of the Board of Education
- B. Encumbrances for FY24
GF – PO's 40006; 41469; 41622-41830; 70770-70849
BF – PO's 49011-49054;
- C. Budget to Actual Comparison
- D. Revenue Report
- E. Treasurer's Report
- F. Book Value of Pledged Securities Report
- G. Revised Activity Fund Report ending February 29, 2024
- H. Activity Fund Report ending March 29, 2024

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- I. Declare property as Surplus as indicated on Attachment A
 - J. Engagement letter and contract with Patten & Odom, CPAs, PLLC for the audit of the 2023-24 financial statements
 - K. Foundation Contract for 2024-25
 - L. Revised School Calendar for 2024-25
 - M. Student Handbook for 2024-25
7. Action to be considered:
- A. Discussion and vote to approve or disapprove policy revision P351-A, Educational Assistance Plan.
 - B. Discussion and vote to approved or disapprove authorizing the Superintendent/CEO to seek bids for Cosmetology Heat and Air Project.
8. Proposed Executive Session to discuss the employment, hiring, appointment, and promotion of individual salaried public officers or employees. Executive session authority 25 Okla. Stat. § 307(B)(1). The Board may discuss:
- A. Employment of and contracts for Kerri Watkins, Temporary Support April 15 - June 30, 2024; July 15 – July 31, 2024 and Temporary Instructor, Digital Media for 215 days beginning August 1, 2024
 - B. Employment of and contracts for Short Term Adult Instructors as listed on Attachment B.
 - C. Employment of and contracts for Support Employees as listed on Attachment C.
 - D. Employment of and contracts for Temporary Employees as listed on Attachment D.
 - E. Re-Employment of and contracts for Certified and Adult Education Instructors for 2024-25 as listed on Attachment E.
9. Return to regular session and Board President's Statement of Executive Session Minutes.
10. Motion, discussion and vote to approve or disapprove the employment of and contracts for Kerri Watkins, Temporary Support April 15– June 30, 2024; July 15– July 31, 2024 and Temporary Instructor, Digital Media for 215 days beginning August 1, 2024
11. Motion, discussion and vote to approve or disapprove the employment of and contracts for Short Term Adult Instructors as listed on Attachment B.
12. Motion, discussion and vote to approve or disapprove the employment of and contracts for Support Employees as listed on Attachment C.
13. Motion, discussion and vote to approve or disapprove the employment of contracts for Temporary Employees as listed on Attachment D.
14. Motion, discussion and vote to approve or disapprove the re-employment of and contracts for Certified and Adult Education Instructors for 2024-25 as listed on Attachment E.
15. Oath of Office taken by Brett Enmeier and Gaye Lynn Chaney administered by Lorrie Janzen, Board Clerk
16. New Business
17. Announcements

18. Adjournment

Note: "The Board may discuss, make motion, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter."

POSTED: Administration Building – Meridian Technology Center
April 1, 2024, at 11:00 a.m.



Schelina Burnett, Minutes Clerk
Meridian Technology Center Board of Education

Attachment A
April 1, 2024
Surplus List

Description	Quantity
Computer Parts	1 Lot
Computers	26
Laboratory Fume Hood	1
Laptops	18
Monitors	31
Phones	1 Lot
Plants	8
Printer	1
Tablet	7
Vacuum	1

Instructor	Course	Beginning Date	Ending Date	PO#
Computer Training Services				
Gillman, Kristen	Curriculum Development – Adobe Acrobat	03/01/2024	03/01/2024	70778
Gillman, Kristen	Microsoft Excel 2019 Basics	03/05/2024	03/07/2024	70778
Gillman, Kristen	Excel for the Absolute Beginner	04/02/2024	04/02/2024	70800
Gillman, Kristen	Productivity in Outlook	04/25/2024	04/25/2024	70778
Haar, Amie	Canva for your Business – South Campus	04/03/2024	04/03/2024	70820
Hicks, David	Cutting the Cord	03/14/2024	03/14/2024	70787
Film/Special Projects				
Ashlock, Jacob	Introduction to Using Drones in Film & TV – South Campus	03/12/2024	03/19/2024	70794
Ashlock, Jacob	Drone Angles and Strategies in Film & TV – South Campus	04/09/2024	04/11/2024	70794
Benson, Jordan	Mobile Media Storytelling	03/04/2024	03/04/2024	70777
Benson, Jordan	Instructional Services and/or Curriculum Development	03/15/2024	06/30/2024	70783
Benson, Jordan	Instructional Services and/or Curriculum Development	04/01/2024	06/30/2024	70828
Chilcoat, Lorrie	Instructional Services and/or Curriculum Development – South Campus	04/01/2024	06/30/2024	70829
Eastham, Kyle	Instructional Services and/or Curriculum Development	04/01/2024	06/30/2024	70830
Richardson, Benjamin	Instructional Services and/or Curriculum Development – South Campus	03/25/2024	06/30/2024	70818
Richardson, Benjamin	How to Feel Comfortable and Confident on Camera	03/28/2024	03/28/2024	70827
Management Services				
Irwin, Anna	Various Management Services Class Offerings	03/15/2024	06/30/2024	70807
Schoepflin, Katy	MTC Administrative Professionals Training	04/23/2024	04/23/2024	70806
Short Term				
Bailey, Margaret	Financial Literacy Basics	03/27/2024	03/27/2024	70831
Bellamy, Allen	Welding Instruction & Testing	04/01/2024	06/30/2024	70816
Cain, Ashley	Short Term Instruction	03/13/2024	06/30/2024	70802
Collins, Celia	Short Term Instruction	03/05/2024	06/30/2024	70785
Frick, Russell	AutoCAD Instruction	03/25/2024	05/15/2024	70819
Gomez, Jose	Evening HVAC Instruction	04/01/2024	06/30/2024	70848
Hedge, Shelby	Short Term Instruction	03/05/2024	06/30/2024	70784
Holder, Travis	Machining	04/01/2024	05/30/2024	70833
Lyons, Krista	Culinary Instruction – South Campus	03/28/2024	06/30/2024	70834
Marshall, Marjorie "Brook"	Floral Design	03/04/2024	05/06/2024	70780
McDaniel, Hunter	Welding	04/01/2024	06/30/2024	70832
Montoya, Reynaldo	Forklift Certification	03/12/2024	03/12/2024	70801
Polhemus, Jan	Short Term Instruction	03/05/2024	06/30/2024	70786
Shearer, Mark	Photography	04/01/2024	06/30/2024	70815
Snowden, Travis	EPA Training & Instruction	03/09/2024	03/09/2024	70791
Timudo, Olimpia	Culinary Instruction	03/07/2024	06/30/2024	70781

Attachment B
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Short Term Medical

Bateson, Jeana	Short Term Medical Curriculum Development	03/15/2024	04/15/2024	70813
Jenkins, Jimmy	Social Security 101 and Medicare 101 – South Campus	03/13/2024	06/30/2024	70805
Novotny, Tara	Flex Learning Lab/Clinical Instruction	03/26/2024	06/30/2024	70822

Technical Services/Apprenticeships

Bullington, James "Jim"	Apprenticeship – Plumbing Classroom Hours/Developing Program and Teaching	03/08/2024	06/28/2024	70793
Hite, Levi	Apprenticeship – Electrical Classroom Hours	03/26/2024	06/28/2024	70792

Support Employees Contracts

Employee	Position	Beginning Date	Ending Date
Bigpond, Sheree	Substitute Teacher	03/11/2024	06/30/2024
Cantrell, Jeremy	Substitute Teacher	04/01/2024	06/30/2024
Chavez, Kayrene	Substitute Teacher	03/25/2024	06/30/2024
Wright, Karey	Substitute Teacher	03/01/2024	06/30/2024

Temporary Employees Contracts

Employee	Position	Beginning Date	Ending Date
Alford, Nancy	AP Test Proctor	05/06/2024	05/31/2024
Sumner, Sheridan	Temporary Support – Program Administration	03/27/2024	06/30/2024

Attachment E

Re-Employment for School Year 2024-2025

Certified Instructors

Bateson, Jeana	Health Careers
Black, Heather	Pharmacy Technician
Bolay, Anita	Health Careers
Boles, Cy	Carpentry
Branch, Gloria	Information Technology
Carlile, Rick	Automotive Technology
Charter, Dustin	Culinary Arts
Chavez, Kayrene	Cosmetology
Devers, Daniel	Information Technology
Erwin, Cody	Energy and Power
Ford, Wayne	Electrical Technology
Frick, Russell	Computer Aided Drafting
Hara, Stephanie	Biomedical Sciences/STEM Academy
Herring, Carol	Academic Services
James, Brian	Pre-Engineering/STEM Academy
Johnston, Melody	Business Technology
Jones, Doug	Health Careers
Keith, Walter	Welding Technology
Littau, Jeff	Energy and Power
Little, Les	Criminal Justice
Mantooth, James	BioMedical Sciences/STEM Academy
McMurry, Sheila	Digital Media
Mills, Michelle	Health Careers
Reeves, Eric	Automotive Technology
Short, Debbie	Pre-Engineering/STEM Academy
Short, Jordan	Collision Repair Technology
Smith, Anthony	Precision Metal Fabrication
Snowden, Travis	Air Conditioning and Refrigeration
Thomas, Mark	Pre-Engineering/STEM Academy
Turlington-Richmond, Andrea	Pre-Engineering/STEM Academy
Williams, Jimmy	CNC Machining
Williams, Travis	Culinary Arts

Adult Education Instructors

Autry, Mona	Adult Education & Family Literacy Instructor/Coordinator
Cotton, Dolores	Practical Nursing Coordinator
Floyd, Jeffery	Evening Cosmetology Instructor
Haywood, Paige	Radiologic Technology
Lane, Heather	Radiologic Technology
Mitchell, Miranda	Practical Nursing
Neiman, Patricia	Health Informatics Technology
Prewitt, Charlotte	Practical Nursing
Ramsey, Jamee	Practical Nursing
West, Heather	Educational Enhancement Center
Wheeler, Emily	Radiologic Technology Coordinator