

## **I-402-A1 ADMISSIONS INTO MERIDIAN TECHNOLOGY CENTER PROGRAMS**

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### ADMISSION INTO MERIDIAN TECHNOLOGY CENTER PROGRAMS

Any individual whose legal residence is in the Agra, Carney, Glencoe, Guthrie, Morrison, Mulhall-Orlando, Pawnee, Perkins-Tryon, Perry, or Stillwater School Districts are considered to be members of the Meridian Technology Center district.

#### General Admission Requirements for Federal Student Aid Eligibility

Students admitted to Meridian Technology Center may apply for Federal Student Aid. Students must meet the following basic eligibility requirements:

1. Must be enrolled as a regular student in an eligible program. A regular student is someone who is enrolled or accepted for enrollment in an eligible institution for the purpose of obtaining a degree or certificate offered by the school.
2. Must be beyond the age of compulsory attendance.
3. Must have high school diploma, GED, or equivalent. Home school students must provide documentation from the home school system verifying completion or a copy of their diploma.
4. Must meet satisfactory academic requirements of maintaining cumulative grade point average of 2.0 "C" or more, maintain 90% attendance, and complete an acceptable percentage of the programs scheduled objectives.
5. Must be enrolled in an eligible program.
6. Must have resolved any drug conviction issues. Students who were convicted of sale or possession of drugs may be ineligible for aid if the offense occurred during a period of enrollment for which the student was receiving Title IV aid.

#### Full-Time Programs (Adult Students)

A deposit is required for enrollment in all full-time programs.

Tuition for out-of-district adult students is double the amount of those who live in the Meridian Technology Center district. Exceptions to this policy are when Meridian Technology Center has program offerings not available at surrounding Technology Centers

Any full-time public school employee or board member who is a member of the Meridian Technology Center District, or any full-time State Department of Career and Technology Education employee will be charged one-half tuition but will be responsible for all other costs. Proof of employment must be shown at the time of enrollment.

#### Short-Term Courses

Short-term courses are not eligible for Title IV. Students enrolling in short-term courses must be 16 years of age. If under the age of 16, the student must be accompanied by an adult who is also enrolled in the course.

At the time of enrollment in a short-term course, a non-refundable deposit per course is required. The non-refundable deposit guarantees enrollment in the course and is applied toward the tuition. The deposit shall be \$50 for courses with tuition amounts less than \$400 and \$100 for tuition amounts of \$400 or greater. The balance of tuition is due by the first

class meeting and is non-refundable. Published tuition for short-term courses includes tuition and other costs (unless noted otherwise).

When a student chooses to utilize the online enrollment option, total tuition is due at the time of enrollment.

Tuition for all short-term courses shall be set to allow the courses to be self-sustaining. Tuition for out-of-district students is double the amount of those who live in the Meridian Technology Center District; except when a student enrolls within seven (7) days prior to the start date of the course.

Any full time public school employee or board member, who is a member of the Meridian Technology Center District, or any full-time Oklahoma Department of Career and Technology Education employee will be charged one-half tuition, but will be responsible for all other costs. Proof of employment must be shown at the time of enrollment.

Deposits and/or tuition are non-refundable except when Meridian Technology Center cancels the course or the student has documented extenuating circumstances that have been approved by the Superintendent or his/her designee.

#### Full-Time Programs (Secondary Students) Not Eligible for Title IV

Secondary students, who live in the Meridian Technology Center District and who exhibit interest and aptitude, are eligible to enroll tuition free with the consent of parents, the home high school, and the concurrence of Meridian Technology Center. Non-resident secondary students who attend a Meridian Technology Center district high school and pay taxes to another career tech district may also enroll in a program without paying out-of-district tuition. Secondary students are not eligible to receive Title IV aid.

After the enrollment demands of the in-district juniors and seniors have been met, adults may be enrolled. Sophomores who are over-aged or potential dropouts will be considered for enrollment only upon recommendation of their home high school and special permission from the Meridian Technology Center administration.

Students will be admitted on the basis of vocational interest, academic ability in past school experiences, and vocational aptitude for a particular program. Students who do not demonstrate a reasonable chance for success or who may be a safety hazard will not be allowed to attend.

Non-resident secondary students may enroll in the program they choose if they meet the above requirements, they pay out-of-district tuition, they provide their own transportation, if the program has not reached maximum enrollment, and they have the approval of their parents or guardian, high school principal, and the daytime instruction administration.

#### Full Time Employees of Meridian Technology Center

Full time employees of Meridian Technology Center are extended an additional benefit for daytime and evening classes and services offered on campus or in district communities, depending on space availability. (Services in this statement also include the business management program, the business development program, and the career assistance center.) Full time employees of Meridian Technology Center may take any class and pay no tuition; spouses and dependent children (living at home) may take any class (except online training) and pay one-half of the tuition for that class. Employees, spouses and dependent children must meet all pre-enrollment criteria prior to enrolling. An enrollment counselor other than oneself must complete enrollment procedures. Any books or materials required for the class are the responsibility of the participant.

#### Career Guidance/Consulting

Clients seeking educational enhancement and/or assessment services will be assessed a fee as prescribed in the individual prescription of services. The fees vary and are dependent upon the type of service rendered. Clients are defined as full-time high school students, part-time or full-time adult referrals from the business and industry sector, adult or child from any town within the Meridian Technology Center District. Career Guidance/Consulting services are free to any high school and adult student enrolled in a Meridian Technology Center full-time day or full-time evening program; fees are assessed to all other client groups. Full-time employees of Meridian Technology Center may benefit from these services, with a scheduled appointment, free of charge. Spouses and dependent children will be charged one-half of the fee for services rendered. Special materials needed to perform the requested services will be the responsibility of the participant.

### Business and Industry Services

Programs offered through Business Management Services and Technical Services for specified companies will be billed for tuition and supplies once class begins.

### Client Based Programs

The Business Development program is focused on the support and services to client companies locating in the Center for Business Development. A business plan summary and completed application form is required for admission screening into the Center for Business Development. Due to the nature of the technical diversity and diverse business models of these client companies in various early stages of startup, growth, research and development, and market penetration, consultation and services are provided on an individualized basis.

The Business Management program provides consulting on business plan development on an individual basis. All individual consulting fees are charged on a case-by-case basis based on the services provided. Business management seminars are offered to district companies on specific business issues on an open-enrollment basis. Tuition for these seminars is due at the time of enrollment.

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