



MERIDIAN TECHNOLOGY CENTER

February 6, 2017

FINAL AGENDA

TO: Meridian Technology Center Board of Education

FROM: Doug Major, Superintendent/CEO

SUBJECT: Regular Monthly Board Meeting, 6:00 p.m., Tuesday, February 7, 2017
Room A002, Meridian Technology Center, 1312 South Sangre Road, Stillwater, Oklahoma.

The Board will meet for a snack supper in Room B105 at 5:30 p.m. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the board of education meeting.

1. Call to order, roll call, and establish a quorum
2. Pledge of Allegiance by Gary Johnson
3. Introduction of those present (President will ask the audience to introduce themselves)
4. Reports, Presentations, and Comments from the Audience (as per Policy B-109-A)
5. Superintendent's Reports and Anticipated Discussion by Board and Staff
6. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Minutes of the January 5, 2017 meeting of the Board of Education
- B. Encumbrances for FY17
- C. Budget to Actual Comparison
- D. Treasurer's Report
- E. Book Value of Pledged Securities Report
- F. Activity Fund Report
- G. Declare property as Surplus as indicated on Attachment A
- H. Software License and Support Agreement with ADPC beginning July 2017

1312 South Sangre Road
Stillwater, Oklahoma 74074-1899

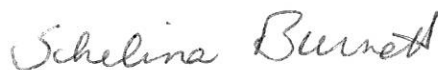
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7. Proposed Executive Session to discuss:
 - A. The purchase and/or appraisal of real property. Executive Session Authority Oklahoma Statutes, title 25, Section 307(B)(3)
 - B. Employment, hiring, appointment, and promotion of individual salaried public officers or employees. Executive Session Authority Oklahoma Statutes, title 25, Section 307(B)(1). The Board may discuss:
 - 1 The employment of and contracts for Short Term Adult Instructors as listed on Attachment B
 - 2 The employment of and contracts for Support Employees as listed on Attachment C
 - 3 Re-employment and contracts for Executive Directors and Directors for school year 2017-18 as listed on Attachment D
8. Motion and vote to return to open session
9. Board President's Statement of Executive Session Minutes
10. Motion, discussion and vote to authorize the Superintendent/CEO to take action with regard to the purchase and/or appraisal of real property consistent with the discussion that occurred in the Executive Session
11. Motion, discussion and vote to approve the employment of and contracts with Short Term Adult Instructors as listed on Attachment B
12. Motion, discussion and vote to approve the employment of and contracts for Support Employees as listed on Attachment C
13. Motion, discussion and vote to approve the Re-employment and contracts for Executive Directors and Directors for school year 2017-18 as listed on Attachment D
14. New Business – This is limited to matters not known about or which could not have been reasonably foreseen prior to the posting of the meeting agenda.
15. been reasonably foreseen prior to the posting of the meeting agenda.
16. Announcements
17. Adjournment

Note: The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Administration Building -- Meridian Technology Center
February 6, 2017, at 4:00 p.m.



Schelina Burnett, Minutes Clerk
Meridian Technology Center Board of Education

Attachment A**Surplus List**
February 6, 2017

| | |
|--|----|
| Condensing Units | 4 |
| Computer Cases | 3 |
| Digital Camera | 2 |
| DVD, external | 2 |
| Electric Heaters | 2 |
| Electronic Pencil Sharpener | 1 |
| Evaporator Coil Units | 5 |
| Exhaust Fans | 4 |
| Garage Door Opener ½ hp | 2 |
| Gas Heaters | 4 |
| iPads | 6 |
| Light Pole (35 ft) w/bull horn fixture | 2 |
| Light Pole (35 ft) w/metal fixtures | 1 |
| Metal Mounting Piece for Projector | 1 |
| Roll-up doors 14X10 | 2 |
| Scaffolding w-attachments | 24 |
| Stack Fans (10ft) | 2 |
| Stacking Pins | 30 |
| Tire 816-5 on rim | 1 |
| Tire (11R 22.5) on rim | 1 |
| Toner Cartridge | 1 |
| Vacuum | 2 |

Short Term Adult Instructional Contracts

| Instructor | Course | Beginning Date | Ending Date | P.O. # |
|-----------------------------------|---|----------------|-------------|--------|
| Short Term Courses | | | | |
| Boles, Cy | Woodworking for Beginners | 01/17/2017 | 01/26/2017 | 77684 |
| Devers, Daniel | Comp TIA | 01/24/2017 | 06/30/2017 | 77701 |
| Gorman, Stephen | Calligraphy for Beginners | 01/30/2017 | 04/03/2017 | 77719 |
| Husted, Missy | Sushi for Beginners | 01/24/2017 | 01/24/2017 | 77702 |
| Husted, Missy | Slow Cooker Meals | 01/25/2017 | 01/25/2017 | 77706 |
| Rafael, Michael | Homemade Pasta | 02/02/2017 | 02/02/2017 | 77731 |
| Schoepflin, Katy | Crazy Cupcakes Flavors | 01/31/2017 | 01/31/2017 | 77722 |
| Short, Debbie | Pearson VUE Test Administration | 01/04/2017 | 06/28/2017 | 77663 |
| Timudo, Olimpia | Bread Making | 01/30/2017 | 01/30/2017 | 77718 |
| Short Term Medical | | | | |
| Atkinson, Robin | Paraprofessional | 01/24/2017 | 02/16/2017 | 77689 |
| Bateson, Jeana | Certified Nurse Aide | 01/03/2017 | 06/29/2017 | 77657 |
| Bolay, Anita | Certified Nurse Aide Skills Evaluations | 01/04/2017 | 06/28/2017 | 77664 |
| Colorio, Lauren | Certified Medication Aide Clinical | 01/16/2017 | 01/23/2017 | 77676 |
| Cotton, Dolores | Certified Nurse Aide | 01/03/2017 | 06/28/2017 | 77659 |
| Gilbert, Heidi | Medical Basics | 01/04/2017 | 06/28/2017 | 77662 |
| Hara, Stephanie | Phlebotomy | 03/20/2017 | 05/08/2017 | 77669 |
| Hover, Julia | Certified Nurse Aide | 01/05/2017 | 06/29/2017 | 77667 |
| Inabnett, James | Various Courses | 01/17/2017 | 05/25/2017 | 77675 |
| Johnson, Jamie | Medical Basics | 01/03/2017 | 06/27/2017 | 77658 |
| Johnson, Jamie | Certified Nurse Aide/Certified Medication Aide | 01/04/2017 | 01/27/2017 | 77660 |
| Johnson, Jamie | Medication Administration Technician and MAT Update | 01/12/2017 | 01/19/2017 | 77661 |
| Lane (Wood), Andrea | Proctor Health Certification Project Exams | 01/09/2017 | 06/26/2017 | 77668 |
| Lindsay, William | Advanced Cardiac Life Support and Pediatric Advanced Life Support | 02/07/2017 | 06/22/2017 | 77681 |
| Stanton, Gary | Heartsaver First Aid CPR/AED | 01/26/2017 | 01/27/2017 | 77694 |
| Computer Training Services | | | | |
| Hicks, David | Adobe InDesign CS6 Basics | 01/27/2017 | 01/27/2017 | 77711 |
| Sharp, Ally | Microsoft Excel 2013 Basics | 01/11/2017 | 01/12/2017 | 77680 |
| Sharp, Ally | Windows 10 – Level 1 | 01/17/2017 | 01/17/2017 | 77682 |
| Sharp, Ally | Microsoft Excel 2010 Intermediate | 02/01/2017 | 02/01/2017 | 77723 |
| Sharp, Ally | 10+ Computer Skills for Seniors | 02/02/2017 | 02/02/2017 | 77724 |
| Skar, Kali | QuickBooks 2015 – Part 1 | 01/18/2017 | 01/19/2017 | 77685 |
| Skar, Kali | QuickBooks 2015 – Part 2 | 01/25/2017 | 01/26/2017 | 77685 |
| Skar, Kali | QuickBooks 2015 – Part 1 | 01/24/2017 | 01/27/2017 | 77690 |
| Skar, Kali | Accounting Basics | 02/16/2017 | 02/16/2017 | 77691 |
| Safety | | | | |
| Vincent, John | Defensive Driving, Trailering, and Cargo Securement | 01/13/2017 | 03/23/2017 | 77665 |

Beginning and Ending dates are subject to change due to extenuating circumstances.

Support Employees Contracts

| Employee | Position | Beginning Date | Ending Date |
|------------------|--------------------|---------------------------|------------------------|
| Blum, Linda | Substitute Teacher | 01/20/2017 | 06/30/2017 |
| Greenwood, Todd | Substitute Teacher | 01/25/2017 | 06/30/2017 |
| Jackson, Anthony | Substitute Teacher | 01/18/2017 | 06/30/2017 |
| Keener, Margaret | Substitute Teacher | 01/09/2017 | 06/30/2017 |

Beginning and Ending dates are subject to change due to extenuating circumstances.

Re-Employment for School Year 2017-2018

| Employee | Position | Beginning Date | Ending Date |
|----------------------------|---|----------------|-------------|
| Executive Directors | | | |
| Burnett, Schelina | Executive Director, Finance | 07/01/2017 | 06/30/2018 |
| Eastham, Rebecca | Executive Director, Business and Industry Services | 07/01/2017 | 06/30/2018 |
| Wallace, Dana | Executive Director, Communications and Marketing | 07/01/2017 | 06/30/2018 |
| Zagar, Jeanie | Executive Director, Career Planning/Career Development | 07/01/2017 | 06/30/2018 |
| Zannotti, Alane | Executive Director, Extension Education and Community Development | 07/01/2017 | 06/30/2018 |
| Directors | | | |
| Colasacco, Sandy | Director of First Impressions | 07/01/2017 | 06/30/2018 |
| Hazzard, Justin | Director, Center for Business Development | 07/01/2017 | 06/30/2018 |
| Hines, Rena | Director, Short Term Adult Education | 07/01/2017 | 06/30/2018 |
| Little, DeAnna | Director of Instruction | 07/01/2017 | 06/30/2018 |
| Shelton, R. David | Director of Instruction | 07/01/2017 | 06/30/2018 |
| Thompson, Linda | Director of Instruction | 07/01/2017 | 06/30/2018 |